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UTILITY SERVICES

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UTILITIES

To order utility services, the appropriate service order form must be completed and returned to the address noted on the form along with payment, or ordered online using a valid credit card at www.iccrd.com. Utility forms are supplied to exhibitors through the pre-qualified decorator. Utility forms are also available on our website. Acceptable forms of payment include check, Discover, VISA, American Express, and MasterCard.

Utilities are limited in a few areas of the facility. For further information, please consult your Event Coordinator.

Standard room lighting and ventilation are included in the building rental. Special and/or additional needs will be charged at the prevailing rates.

Upon request, show management and pre-qualified decorators will be provided one (1) 5-amp electrical outlet and/or one (1) telephone outlet at no charge.

All connections to facility systems, including sound, video, television, and utilities (electrical, gas, water, drainage, compressed air, and telephone) must be made by Indiana Convention Center & RCA Dome personnel.

Show Management, their contracted audio-visual and/or sound companies, are responsible to ensure protection of event features such as exposed electrical or sound cable, by providing proper covering such as thresholds or "jackets", signage, or by positioning a staff member at the cable location to direct forklift and/or other motorized operators around cable location.

ELECTRICAL SERVICE

Electrical Service is available in all areas of the facility. To order service, the appropriate service order form must be completed and returned to the address noted on the form, together with payment. Orders may also be placed online using a valid credit card at www.iccrd.com.

- There is an average of three 20-amp, 120v, single-phase electrical service lines in each meeting room (2400 watts per line).
- Extension cords provided by the user must be approved by an Indiana Convention Center & RCA Dome electrician. Heavy-duty extension cords may be rented through the Indiana Convention Center & RCA Dome. Light-duty utility cords may NOT be used.
- Additional electrical hookups are available. Higher voltage can be ordered on a special hookup basis and at an additional cost. (See Electrical Service Form).

GAS, WATER, DRAINAGE, AND COMPRESSED AIR SERVICE

Gas, Water, Drainage, and Compressed Air service is available in the halls and certain areas of the stadium. To order service, the appropriate service order form must be completed and returned to the address noted on the form, together with payment. Orders may also be placed online using a valid credit card at www.iccrd.com.

- Water fountains, pools, ponds, etc. must be water tight (installed over visqueen or plastic) and are subject to inspection by Indiana Convention Center & RCA Dome personnel.
- Water, natural gas, and compressed air are not available in the meeting rooms.

TELEPHONE SERVICE

Telephone service is available in most areas of the facility. To order service, the appropriate service order form must be completed and returned to the address noted on the form, together with payment. Orders may also be placed online using a valid credit card at www.iccrd.com. With the exception of advance orders, payment to the Indiana Convention Center & RCA Dome is required at the time of installation. The telephone dial tone is supplied by AT&T. At the close of the event, the dial tone charge, plus any long-distance charges and tax will be sent as a separate billing.

CABLE TELEVISION

Cable television is available in most areas of the facility. To order service, the appropriate service order form must be completed and returned to the address noted on the form, together with payment. Orders may also be placed online using a valid credit card at www.iccrd.com.

BROADCAST VIDEO

Broadcast video is available in most areas of the facility. To order service, the appropriate service order form must be completed and returned to the address noted on the form, together with payment. Orders may also be placed online using a valid credit card at www.iccrd.com.

INTERNET AND DATA NETWORKING SERVICES

Comprehensive Internet, data networking and equipment rental services are available to clients and exhibitors through Smart City, the exclusive Internet and data services provider to the Indiana Convention Center & RCA Dome. To order service, the Internet Order Form must be completed and returned to the address noted on the form, together with payment. Orders may also be placed online using a valid credit card at www.smartcity.com, or by contacting a Smart City representative at (888) 446-6911. For

available services, please refer to Section 3, Page 2.

SIGN HANGING SERVICE

Sign Hanging service is available in most areas of the facility. To order service, the Sign & Banner Hanging Order Form should be completed and returned to the Indiana Convention Center & RCA Dome. No advance payment is required. Charges will be billed following the conclusion of the event.

All signs and banners are hung by Indiana Convention Center & RCA Dome personnel.

For signage regulations, please go to Section 1, Page 1.